

**GOVERNANCE AND AUDIT COMMITTEE**

**Wednesday, 14th September, 2011**

**10.00 am**

**Darent Room, Sessions House, County Hall, Maidstone**





## AGENDA

### GOVERNANCE AND AUDIT COMMITTEE

**Wednesday, 14th September, 2011, at 10.00 am**  
**Darent Room, Sessions House, County Hall, Maidstone**

Ask for: **Andrew Tait**  
Telephone: **01622 694342**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1. Introduction/Webcasting
2. Substitutes
3. Declarations of Interest for items on the agenda for this meeting
4. Minutes - 30 June 2011 ( 1 - 8)
5. Meeting dates in 2012  
Wednesday, 18 April 2012  
Thursday, 26 July 2012  
Tuesday, 25 September 2012 (at 2.00 pm)  
Wednesday, 19 December 2012
6. Committee Work Programme ( 9 - 12)
7. The development of Statements of Required Practice ( 13 - 18)
8. KCC's Performance Management Framework ( 19 - 24)
9. Review of the Committee Terms of Reference ( 25 - 30)
10. Progress update on "Change to Keep Succeeding" TO FOLLOW
11. 2010/11 Budget Monitoring ( 31 - 32)
12. Ombudsman Complaints ( 33 - 58)
13. 2010/11 Final Accounts and Annual Governance Report ( 59 - 106)
14. Treasury Management update ( 107 - 114)
15. Annual RIPA Report on "surveillance" and other activities carried out by KCC between January and December 2010 ( 115 - 122)
16. Internal Audit progress report ( 123 - 140)
17. Internal Audit Benchmarking results ( 141 - 146)

18. Progress for anti-fraud and corruption arrangements ( 147 - 148)
19. Bribery Act 2010 ( 149 - 154)
20. The future of the Head of Audit and Risk role ( 155 - 156)
21. Other items which the Chairman decides are urgent

### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Peter Sass  
Head of Democratic Services and Local Leadership  
(01622) 694002

**Tuesday, 6 September 2011**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*